



LETTER OF AGREEMENT

Chisley Consulting Group, LLC.

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September 9, 2024

Indiana Department of Education

100 N Senate Ave 9th Floor

Indianapolis, IN, 46204

Dear Indiana Department of Education,

We are pleased to express our interest in collaborating with The Mind Trust on the State Charter School incubator. This letter serves as an acknowledgment of our shared intent to work together to achieve the goals outlined in our preliminary discussions. While this letter signifies our mutual interest, it does not constitute a legally binding contract.

Chisley Consulting Group (CCG) is a consulting and technical assistance firm helping organizations operationalize their mission, vision, and values. CCG offers support in the areas of strategy, systems, and leadership. Porsche Chisley, the primary subcontractor for the scope of services listed below, began taking on leadership roles in various capacities and led as a Director



of Data and Academic Coach for a charter school in Columbus, Ohio. Within two years, Porsche helped her school improve from a “D” to a “B” on multiple Ohio state report card measures. Soon after, Chisley began supporting charter school authorizers as an Education Program Assistant for the Ohio Department of Education then later led the school improvement efforts for one of the largest charter authorizers in the state. Her school support strategies helped establish the authorizer as an “exemplary sponsor”, achieving the highest rating available.

Dr. Porsche Chisley brings extensive experience in classroom teaching, academic coaching, charter school authorizing, and charter school incubation and acceleration. As a contractor, Dr. Chisley has provided technical assistance to numerous charter schools nationwide. She specializes in school improvement, charter applications, grant writing, among other areas critical to ensuring the sustainability and continuous growth of the charter sector. Some of the schools she has supported include Cirrus Academy, Groveport Community School, Old Brook High School, Zenith Academies, The Edge Academy, and Richard Allen Schools.

In addition to her work with charter schools, she has also supported educational nonprofits in strategic planning, program design and implementation, and qualitative report writing. Dr. Chisley has served as a district reviewer and CSP grant reviewer for the state of Ohio, bringing a wealth of knowledge and experience to the charter school incubation space.

Scope of Services:

- Formal professional development and coaching around:
 - Writing a strong charter application to your authorizer.
 - Review of the National Association of Charter School Authorizers pre-opening checklist and best practices.
 - Historical overview of CSP funding, both nationally and in the state of Indiana.



- The criteria for success of a strong CSP application to the state.

Possible remuneration for this work could range from \$3,000-\$10,000, depending on the needs of Fellows and the makeup of each cohort.

Both parties understand that the official contract rate for the services to be provided under this Agreement will be established through mutual agreement. The rate will be determined based on the scope of work, the time commitment required, and any other relevant factors. We are committed to negotiating in good faith to reach a fair and equitable rate that reflects the value and effort required for this project.

Please note that this letter does not impose any legal obligations on either party, and no commitments or liabilities shall arise from this letter. The final agreement will be subject to the successful negotiation of the terms and the execution of a formal contract.

We appreciate the opportunity to collaborate with The Mind Trust and are excited about the potential impact of our partnership. If you have any questions or require further clarification, please do not hesitate to reach out.

Sincerely,

A handwritten signature in black ink that reads 'PChisley'.

Porsche J. Chisley

CEO

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